

### Personal details

Title (as shown on Passport): Mr/Mrs/Miss/Ms  
Family name: \_\_\_\_\_  
Given name/s: \_\_\_\_\_  
Gender:  Male  Female Date of Birth: \_\_/\_\_/\_\_ Day/Month/Year  
Address for all correspondence:  
Street: \_\_\_\_\_ Town/City: \_\_\_\_\_  
Country: \_\_\_\_\_ Postcode/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Country/Area/Local Number  
Fax: \_\_\_\_\_ Country/Area/Local Number  
Mobile: \_\_\_\_\_ Country/Mobile Number  
Email: \_\_\_\_\_ @ \_\_\_\_\_  
Home address (if different from above):  
Street: \_\_\_\_\_ Town/City: \_\_\_\_\_  
Country: \_\_\_\_\_ Postcode/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ (Country/Area/Local Number)

### Visa and Passport

Country of Citizenship: \_\_\_\_\_  
Country of Birth: \_\_\_\_\_  
What visa are you applying for?  New student visa  Tourist visa  
 Working holiday visa  Other: \_\_\_\_\_

### Educational background

Highest level of education:  High school  College  University  
Previous English courses (if applicable): \_\_\_\_\_  
How many years have you studied English? \_\_\_\_\_  
Level of English:  Elementary  Pre-Intermediate  Intermediate  
 Upper-Intermediate  Advanced

### Where did you hear about the University of the Sunshine Coast?

Agent  Exhibition  Internet  School/college  
 Friend  Newspaper/magazine  Other: \_\_\_\_\_  
Agent details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### English language program selection

Program start date\* \_\_/\_\_/\_\_ Day/Month/Year  
Length of Study \_\_\_\_\_ Weeks  
 General English  full-time  part-time\*\*  
 Academic English Intermediate (Direct Entry English Pathway 2/IELTS Preparation)  
 Academic English Upper Intermediate (Direct Entry English Pathway 3/IELTS Preparation)  
 Cambridge FCE  Cambridge CAE  Cambridge CPE  
\* Refer to course dates over page. Specific dates apply for some courses.  
\*\* Not available to student visa holders.

### Accommodation

Do you require USC to arrange accommodation for you?  
 No, I will arrange my own accommodation  Yes  
In date: \_\_/\_\_/\_\_ Day/Month/Year Out date: \_\_/\_\_/\_\_ Day/Month/Year  
 University apartments  Homestay  
Do you smoke?  Yes  No  
Do you prefer a family with children?  Yes  No  
Can you live with pets?  Yes  No  
If "Yes":  Pets outside only  No cats  No dogs  
Do you have any special requirements?  No  Yes  
 Medical condition  Allergy  
 Dietary  Other: \_\_\_\_\_

### Airport transfers (Australia)

Yes, transfer required  Bus\*  Limousine  
Arrival date: \_\_/\_\_/\_\_ Day/Month/Year  
Flight time: \_\_\_\_\_  
Flight number: \_\_\_\_\_  
Airport: \_\_\_\_\_  
 No, I will arrange my own transfers\*  
\* Must be over 18 years of age.

### Agreement

I have read, understood and accept the conditions of enrolment including cancellation/refund policies, entry requirements and courses, fees and dates information (see over page). I also understand that if I receive my first student visa and sign this enrolment form I will be subject to the terms and conditions of the OSHC Worldcare policy. See the OSHC Worldcare website <[www.oshcworldcare.com.au](http://www.oshcworldcare.com.au)>.

Signature: \_\_\_\_\_  
(Parent or guardian to sign if under the age of 18)

Date: \_\_/\_\_/\_\_ Day/Month/Year

Note: this agreement does not remove the right to take further action under Australia's consumer protection laws. The University of the Sunshine Coast dispute resolution process does not remove the student's right to pursue other legal remedies. University of the Sunshine Coast is collecting the information on this form to carry out its functions under the University of the Sunshine Coast Act 1998, the Education for Overseas Students (ESOS) Act 2000 (Cth) and the Education (Overseas Students) Act 1996 (QLD). The University may disclose some or all of this information to appropriate agencies as required including the Commonwealth Department of Immigration and Multicultural Affairs (DIMA), the Commonwealth Department of Education, Science and Training (DEST), relevant State agencies, the Fund Manager of the ESOS Assurance Fund, and host families. The University's Privacy Policy is available at <[www.usc.edu.au/privacyplan](http://www.usc.edu.au/privacyplan)>.

# University of the Sunshine Coast English Language Program Application Form 2007



Queensland, Australia  
CRICOS Provider Number: 01595D

## General English (five-week terms)

Year	Term	Start date	End date
2007	1A	2 January (Tuesday)	2 February
	1B	5 February	9 March
	2A	12 March	13 April
	2B	16 April	18 May
	3A	21 May	22 June
	3B	25 June	27 July
	4A	30 July	31 August
	4B	3 September	5 October
	5A	8 October	9 November
	5B	12 November	14 December

\*Christmas vacation 15 December 2006–6 January 2007

2008	1A	7 January (Tuesday)	1 February
	1B	11 February	14 March
	2A	17 March	18 April
	2B	21 April	23 May

## Academic English\*

Direct Entry English Pathway (DEEP)	Start date
Stage 1: General English (5–25 weeks)	Any Monday <sup>+</sup>
Stage 2: Academic English Intermediate (DEEP 2/IELTS Preparation) (10 weeks)	2 January or 30 July
Stage 3: Academic English Upper Intermediate (DEEP 3/IELTS Preparation) (15 weeks)	12 March or 8 October

\*Pre-entry test required for entry to these courses. Course dates may vary depending on the number of applicants.

<sup>+</sup> Excluding public holidays.

## Cambridge Exam Preparation\*

Course	Start date	End date	Length
FCE	2 January	9 March	10wks
	19 March	8 June	12wks
	17 September	7 December	12wks
CAE	2 January	9 March	10wks
	19 March	8 June	12wks
	17 September	7 December	12wks
CPE	19 March	8 June	12wks
	17 September	7 December	12wks

\*Pre-entry test required for entry to these courses. Course dates may vary depending on the number of applicants.

## Fees

Application fee	A\$100 (non-refundable)	
General English	Full-time (25 hrs) A\$295pw	Part-time (15 hrs) A\$215pw
Academic English	A\$295pw	
Cambridge Exam Preparation	A\$295pw	
Cambridge Exam fee, textbook and excursion	A\$420	
Accommodation placement fee (per placement)	A\$150	
Homestay fee (single room, half board)	A\$195pw	
Student accommodation rent (room only)	minimum A\$145pw, depending on package chosen*	
Airport bus transfer (one way)	A\$60	
Airport limousine transfer (compulsory if under 18 years of age)	A\$180	
OSHC (Overseas Student Health Cover)—Single <www.oshcworldcare.com.au>	3 months—A\$88	6 months—A\$175
	9 months—A\$262	12 months—A\$349

Please note: all fees and charges are subject to change and any increase in fees is payable on arrival. Fees are correct at the time of printing and can change without further notice.

\*For information on other accommodation costs that may apply, for example bond payments or cleaning charges, please contact International Relations <+61 7 5430 2843; international@usc.edu.au>.

CRICOS Provider Number: 01595D

## Refund Policy

- Payment, Refund and Transfer Policy**
  - Students are required to pay fees associated with their period of enrolment prior to commencement.
  - The application fee is non-refundable.
- Refund of tuition fees**
  - Students are entitled to a full refund of tuition fees if:
    - they are not issued an appropriate visa, or
    - they are unable to meet the conditions of offer, or
    - they have given written advice of cancellation of a program by the due date
  - In the case of University default, students are entitled to a full refund of tuition fees if:
    - the program does not start on the agreed starting date or
    - the program is not provided in full because the University has been withdrawn as a registered provider, or
    - the program ceases to be provided at any time after it starts but before it is completed (or, in this case the student may choose to undertake another program if offered by the University in lieu of a refund), and the student has not withdrawn prior to University default.
  - Students who have been excluded (expelled) will not be entitled to a refund of tuition fees.
- Refund of service fees**
  - Students are entitled to a refund of optional service fees paid to the University as follows (unless paragraph 2.2 applies):
    - Homestay: up-front minimum payment of 4 weeks rent is non-refundable. Additional unused rent is refunded (whole weeks only) if 2 weeks notice is given.
    - Student accommodation: up-front minimum payment of 4 weeks rent is non-refundable. Additional unused rent is refunded (whole weeks only) if 2 weeks notice is given.
    - Accommodation placement fee: non-refundable.
    - Airport transfer fees: refunded in full if these services are cancelled at least 2 weeks in advance of the requested service date. Otherwise, no refund.
  - Where paragraph 2.2 applies, students will be refunded unused rent and transfer fees. There will be no minimum period, and notice is waived.
  - The University will refund Overseas Student Health Cover (OSHC) and examination fees in accordance with the providers' refund policy.
- Transfer of tuition fees**

On request, tuition fees for which the student is entitled to a refund may be carried forward and used towards tuition fees applicable to a future University of the Sunshine Coast program or course for that student.
- Program cancellation fee**

Except in the case of University default (paragraph 2.2), students will be charged a cancellation fee as follows:

Cancellation	Fee charged
In the 28 days prior to commencement date	25%
After commencement	No refund
- Requests for refund** (see Student Fees and Charges Policy and Procedures <www.usc.edu.au/university/abouttheuniversity/governance/policies>)
  - Prior to commencement (refer to paragraph 2.1) requests for refunds must be made in writing to International Relations.
  - Payment of refunds will be made within 4 weeks of receiving a written request (or form) for a refund, except in the case of University default.
  - In the case of University default (under paragraph 2.2) refunds will be made within 2 weeks of the default day.
  - Refunds will be made in the same currency in which the fees were paid and to the party who has entered into the contract with the University, unless that party directs the University in writing to pay the refund to someone else. A statement explaining how the refund amount has been calculated will be provided.
  - Students may appeal to the Pro Vice-Chancellor (International and Development) regarding refund disputes. If this does not resolve the dispute, students may appeal in writing to the Deputy Vice-Chancellor.

## Transfer Policy

- Tuition fees may be transferred to another institution at the University's discretion but will not be transferred to another English language (ELICOS) centre.
- Transfer requests must be made in writing to the Director of Studies and must include a letter of acceptance from the receiving institution.
- All transfers will incur a standard charge of 25 percent of the total amount held on behalf of the student.

## How to apply—checklist

- Choose the course/s you wish to apply for and ensure you meet any relevant entry requirements.
- Complete all sections of this form clearly and sign and date the form.
- Read the Conditions of Enrolment <www.usc.edu.au/international>.
- Return this form, with application fee, to:  
International Relations, University of the Sunshine Coast,  
Maroochydore DC Qld 4558, Australia.  
Fax <+61 7 5430 2836>, email <international@usc.edu.au>.