

COURSE START DATES

General English & EAP/IELTS courses commence every Monday (except public holidays). Please indicate your start date below.

Preferred start date: _____

PUBLIC HOLIDAYS –2006			
2 January	New Year's Day Holiday	25 April	ANZAC Day
26 January	Australia Day Holiday	12 June	Queen's Birthday
13 March	Labour Day	7 November	Melbourne Cup Day
14 April	Good Friday	25 December	Boxing Day
17 April	Easter Monday	26 December	Christmas Day Holiday

TOTAL FEES – Please complete	
Enrolment Fee	\$ 150.00
Tuition Fee	\$ _____
..... wks x \$.....per week	
OSHC	\$ _____
Airport Pickup	\$ _____
Accm. Placement	\$ _____
Accommodation	\$ _____
.....wks of homestay	
Other:	\$ _____
TOTAL	\$ _____

VISA TYPE

Put a tick (✓) in the box for the Visa you are currently holding or will travel on:

- Student
 Visitor (Tourist)
 Working Holiday
 Other _____

If you are travelling on a **Student Visa** the Australian Government requires you to pay Overseas Student Health Cover in advance to the College.

0-3 mths \$83 4-6 mths up to \$165 7-12 mths up to \$329

TERMS AND CONDITIONS

ENROLMENT AND ACCOMMODATION PLACEMENT FEES

- Enrolment/Registration Fees, Accommodation Placement Fees and Academic Placement fee are non-refundable.

TUITION FEES

- If your visa application is not granted, a full refund of tuition fees will be made, provided that sufficient evidence of visa refusal is given to the College by the refusing Australian Authority. Point 1 of the Terms & conditions still applies.
- If written cancellation of the enrolment is received 28 days prior to commencement, a full refund of tuition fees will be made.
- If written cancellation of the enrolment is received less than 28 days prior to commencement, a refund of tuition fees, less a cancellation fee equal to two weeks' tuition will be paid.
- If written cancellation is received on or within 4 weeks of commencement of a course then the student is entitled to a refund of 30% of the tuition fees less administrative charges for that semester (20 weeks) and full refund of fees paid in respect of future semesters.
- No refunds in respect to commencement of any course of duration 10 weeks and under.
- Where the College cannot offer the course for which the student has enrolled, a full refund of tuition fees shall be made.
- A full week's tuition is payable in weeks comprising public holidays.
- Refunds will be made within two weeks if the provider defaults and within 4 weeks if the student defaults.
- GEOS Melbourne College of English dispute resolution processes do not circumscribe your right to pursue other legal remedies. You are also given the right to be represented by a nominee if you so choose. This agreement does not remove the right to take further action under Australian Consumer Protection laws.

AIRPORT PICKUP AND ACCOMMODATION FEES

- If your visa application is rejected, your airport pickup and accommodation fees will be refunded in full.
- If your airline flight details change, please give us as much notice as possible. If less than 24 hours' notice is given, an additional airport pickup fee is payable.
- If you cancel your accommodation request once you are in Australia, a minimum of two weeks' rent is to be paid. You must give at least one week's notice if you wish to change your accommodation. If you are not happy with your homestay, we will move you to a new accommodation free of charge. A subsequent move will incur a placement fee of \$180.
- If your course is cancelled by MCE your airport pickup and accommodation fees will be refunded in full.
- Australian Law requires student visa holders to inform MCE of any change of address within 7 days and other changes thereafter.
- Student details may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund pursuant to obligations under the ESOS Act 2000 and the National Code. The provider is required under S19 of the ESOS Act 2000 to tell the department of: (i) certain changes to the students enrolment (ii) any breach by the student of a student visa condition relating to attendance or satisfactory academic performance.

APPLICANT'S STATEMENT

I agree to abide by the above TERMS AND CONDITIONS.

_____ Signature _____ Date

DECLARATION by parents of students under 18 years

I agree to abide by the above TERMS AND CONDITIONS on behalf of my child(s).

_____ Signature _____ Print Name _____ Date